

By-laws

for

Nordic Test Forum – NTF

Established 3. October 2001.

§1 Purpose

The purpose of NTF is to be a forum for test engineers, designers, production people and other experts active in the field of test of electronics aiming at exchanging experiences, ideas and other knowledge relevant to the Nordic electronic test community. The main emphasis is on production test of circuit boards and systems.

Ways of accomplishing this may include, but not be limited to:

- Meetings for members where different themes should be covered.
- Organise TestForum as an annual seminar.
- Seek financing for and organise cooperative projects.
- Cooperation with relevant international organisations.

Other aims are:

- Contribute to increased productivity and higher levels of competencies in test engineering.
- Create an active professional and social community.
- Be a supportive organisation for everybody who works in the field of electronic testing.
- Run a web service for the members for information exchange and to establish a collection of links with relevance for the test community.

§2 Members

Professionals in companies, research institutions and academia active in the area of production test of circuit boards, systems and design for test may be members of NTF

Everybody who qualifies to be a member is also eligible for the Executive Committee.

Normally, all members cover their own expenses and time.

NTF is a technical forum. Individuals whose main activity is sales or marketing may be members based on their interest in and knowledge about testing, and not because of their professional position.

New members gain all rights within NTF twelve month after their enrolment.

The Executive Committee has the right of not accepting members.

§3 Executive Committee

The Executive Committee is the supreme agency between the Annual General Meetings (AGMs).

The Executive Committee shall have at least six (6) members, residents from at least three (3) member state countries. The member state countries are defined as Nordic (Norway, Sweden, Finland, Denmark, Iceland) and Baltic (Estonia, Latvia, Lithuania).

The Executive Committee constitutes itself. The Executive Committee should meet at least 2-3 times a year.

If voting is required, the decisions are made with simple majority. A quorum shall consist of 2/3 of the Executive Committee members.

In addition to its members, the Executive Committee may engage any resources that are considered suitable for the purpose.

§4 The Annual General Meeting

The AGM is the NTF's supreme instance of authority and is arranged once every year in connection with TestForum. The calling of the AGM shall be included in the program for TestForum and with at least 4 weeks prior notice. The AGM agenda shall be published at least 4 weeks prior to the AGM.

Subjects to be addressed by the AGM must be presented to the Executive Committee or the secretariat at least four weeks prior to the AGM.

Subjects that are addressed at the AGM are decided with a simple majority. In the event of a split vote, the Chairman has the casting vote. Proxy voting is not accepted. Only members present have the right to vote.

The AGM shall address:

- Approval of the call.
- Activities for the next year proposed by the Executive Committee.
- Proposals from the members.
- Election of Chairman and Executive Committee.

All offices are for two-year terms. At the transition from previous one-year term to two-year terms, half of the members of the Executive Committee are only elected for a one-year term at the AGM. In subsequent AGMs, the two-year term requirement prevails. Continuity shall be aimed at by not replacing more than 50% of the members.

An Extraordinary General Meeting may be called at any time by the Executive Committee or by request of at least 50% of the members. The notice period is four (4) weeks.

The General Meeting always forms a quorum.

§5 Focussed Events

The Executive Committee may prepare events with focussed topics. These events are in addition to TestForum. The main focus shall always be professional rather than commercial.

The Executive Committee shall also try to bring forth subjects for future events. These shall be presented at the AGM and will form a guide for activity planning.

Speakers from test tool suppliers (or their representatives) may be invited to the focussed events to present tools of special interest related to the topic.

The expenses to run a focussed event may be covered by a fee from the attendees. Non-members may be required to pay a higher fee to attend an event that is open to non-members.

The Executive Committee is empowered to set the participation fee and to decide if an event shall be open to non-members.

§6 Organizational affiliation

The NTF is an unaffiliated organization. The Executive Committee is responsible for providing written minutes from the meetings and make them available to the members.

§7 Amendments to the by-laws

The AGM shall consider and decide proposed amendments to the by-laws put forward by its members. Amendments to the by-laws are decided, when 2/3 of the attendants of an AGM vote in favor of proposed amendments.

Any motions for changes to the by-laws have to be presented to the chairman a minimum of four weeks prior to the AGM. The motion must substantially be published to the members at least 2 weeks prior to the AGM. Only people that have been registered NTF for at least twelve months members can submit motions.

§8 Termination of the NTF

The NTF may be terminated when 2/3 of the attendants of two consecutive General Meetings vote in favour. At least one of these General Meetings must be an ordinary AGM.

In the case of termination any assets belonging to NTF shall preferably be used for test related activities within the Nordic countries.

Agreed at TestForum 2001, 3. October 2001. (In Norwegian)

First revision at the AGM 29. October 2002. (In Norwegian)

Translated into English for the AGM 3. December 2003.

Second revision at the AGM December 2, 2003 (In English)

Third revision at the AGM November 29, 2005

Forth revision at the extraordinary GM March 3, 2022